



**NORTHERN SUMMIT ACADEMY  
Board of Directors  
Special Board Meeting**

**August 10, 2023  
Thursday, 2:45 PM**

**<https://meet.google.com/cvv-bara-pdt>**

**1-405-3552768 PIN 160 036 532#  
2301 Balls Ferry Rd  
Anderson**

**Minutes**

We welcome you to this public meeting. Members of the public may be heard on any business item on the Board's Agenda. A person addressing the Board will be limited to five (5) minutes unless the chairperson of the Board grants a longer period of time. The Board will only allow comments by members of the public on an item that appears on the Agenda during consideration of the item. We would appreciate it if you would identify yourself with your name when addressing the Board.

**I. Call to order and roll call \_\_\_\_\_ PM**

Mike McMaster   x   Bill Arnold   x   Lois Rose   x    
Angelia Garrett   x   Linda Stow   x  

**II. Pledge of Allegiance**

**III. Approval of the Agenda**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstentions: \_\_\_\_\_ Absent: \_\_\_\_\_

**IV. Public Comment**

An opportunity for any member of the public to address the Governing Board on any matter on the Agenda, which is within the jurisdiction of the Board.





**NORTHERN SUMMIT ACADEMY  
Board of Directors  
Regular Board Meeting**

**August 10, 2023  
Thursday, 3:00 PM**

<https://meet.google.com/cvv-bara-pdt>

**1-405-3552768 PIN 160 036 532#  
2301 Balls Ferry Rd  
Anderson**

**Minutes**

We welcome you to this public meeting. Members of the public may be heard on any business item on the Board's Agenda. A person addressing the Board will be limited to five (5) minutes unless the chairperson of the Board grants a longer period of time. The Board will only allow comments by members of the public on an item that appears on the Agenda during consideration of the item. We would appreciate it if you would identify yourself with your name when addressing the Board.

**I. Call to order and roll call 2:53 PM**

**II. Pledge of Allegiance**

Mike McMaster   x   Bill Arnold   x   Lois Rose   x    
Angelia Garrett   x   Linda Stow   x  

**III. Approval of the Agenda**

Motion:   Angelia Garrett   Second:            Bill Arnold            Ayes:   5    
Noes:   0   Abstentions:   0   Absent:   0  

**IV. Public Comment**

An opportunity for any member of the public to address the Governing Board on any matter on the Agenda, which is within the jurisdiction of the Board.

**V. Information Items/Director's Report**

1. **Current enrollment: 205 students K/3 = 29, K-8 = 101, K-12 = 208, approximately 130 onsite.**
2. **Facility Search and Reserve Update: Charters have to satisfy the local Anderson Building Department.**
3. **SPED: 40 children. 28% of children w/IEP "Service Tracker"**
4. **Transitional Kindergarten: Clarissa has Bachelor's degree in early childhood education. Jessica getting ready to get early childhood AS degree.**
5. **CTE: 6 stations, Jeff/Bryan monitoring**
6. **Staffing Update: Zack quit (music teacher), Put ad out for music teacher on edjoin. Tim Knight will set up temporarily...guitar, Part time registrar. Carissa Mason will prep and serve school lunches. Ad out for culinary arts.**
7. **Website Update: Clarissa keeping website compliant.**
8. **Charter Renewal Status: Governor signed renewal equals one more year.**

**VI. Action Items**

1. Discussion and possible approval of contracting with Greg Snow, Meridian Point Realty, Inc., for the purpose of commencing a real estate search for a future NSA facility. **Add on to former Bank of America bank building**

Motion: Bill Arnold Second: Linda Stow  
Ayes: 5\_\_ Noes: 0\_\_ Abstentions: 0\_\_ Absent: 0

2. Discussion and possible approval the updated Registrar Salary Schedule. **TABLED**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Ayes: \_\_\_\_ Noes: \_\_\_\_ Abstentions: \_\_ Absent: \_\_\_\_\_

3. Discussion and possible approval of designating Nancy Boyles as the school registrar with placement at Step 1 on the Registrar Salary Schedule. **TABLED**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Ayes: \_\_\_\_ Noes: \_\_\_\_ Abstentions: \_\_ Absent: \_\_\_\_\_

4. Discussion and possible approval of revised Employee Handbook. The handbook now includes the board adopted (6/15/23) allowance for employees to use 2/10 sick days for personal use (page 23 handbook).

Motion: Bill Arnold Second: Angelia Garrett  
Ayes: 5\_\_ Noes: 0\_\_ Abstentions: 0\_\_ Absent: 0

5. Discussion and possible approval of contracting with Dunamis Wellness for Special Education Services. Dunamis and NSA will sign an MOU to establish details of the arrangement. **TABLED**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstentions: \_\_\_\_\_ Absent: \_\_\_\_\_

6. Discussion and possible approval of an updated Return to Safe In-Person Instruction. **Will comply with all Health Code updates**

Motion: Linda Stow Second: Bill Arnold  
Ayes: 5\_\_ Noes: 0\_\_ Abstentions: 0\_\_ Absent: 0\_\_

7. Discussion and possible approval of a revised and updated K-8 report cards. **Math updated / California Science standards updated / year of 23-24 updated.**

Motion: Bill Arnold Second: Lois Rose  
Ayes: 5\_\_ Noes: 0\_\_ Abstentions: 0\_\_ Absent: 0\_\_

8. Discussion and possible approval of updated Parent/Student Handbook. The staff directory, AB 130 and AB 167 wording was updated. **“Live interaction” / offering synchronous instruction. Will be audited.**

Motion: Linda Stow Second: Angelia Garrett  
Ayes: 5\_\_ Noes: 0\_\_ Abstentions: 0\_\_ Absent: 0\_\_

9. Discussion and possible approval of calendaring November board meeting from the 9<sup>th</sup> to the 16<sup>th</sup> at 3:00. The 9<sup>th</sup> is a conference for Clarissa and Julia.

Motion: Linda Stow Second: Bill Arnold  
Ayes: 5\_\_ Noes: 0\_\_ Abstentions: 0\_\_ Absent: 0\_\_

10. Discussion and possible approval of the June 15, 2023 Special Meeting Minutes.

Motion: Bill Arnold Second: Linda Stow  
Ayes: 5\_\_ Noes: 0\_\_ Abstentions: 0\_\_ Absent: 0\_\_

11. Discussion and possible approval of the warrants, June 13- August 8, 2023.

Motion: Linda Stow Second: Bill Arnold  
Ayes: 5\_\_ Noes: 0\_\_ Abstentions: 0\_\_ Absent: 0\_\_

**Comments**

Mike McMaster      Bill Arnold      Lois Rose      Angelia Garrett      Linda Stow

Next Meeting:           9/14/2023          

Adjournment:           3:36 pm